

PUBLIC WORKS LABORER

NATURE OF WORK

This is entry-level, routine laboring work of an unskilled nature.

Work involves responsibility for performing work of a manual nature which does not require a high degree of manipulative skill. An employee in this class may be asked to drive and operate equipment with the percent of time spent on equipment operation being less than 30%. Work is usually performed under the immediate supervision of an employee of a higher classification, but many types of work assigned may be repetitive in nature and once learned can be carried on without difficulty under only general supervision.

EXAMPLES OF WORK PERFORMED

Assists in the cleaning and unclogging of storm sewer lines, manholes and catch basins; assists other personnel in such tasks as laying storm sewer lines, and building manholes and catch basins; assists other employees in miscellaneous concrete work.

Performs various street maintenance duties such as cleaning gutters, spreading salt and shoveling snow; picks up fallen tree limbs and branches; assists in the installing and cleaning of culverts.

Loads and unloads heavy materials from trucks; moves or aids in moving heavy boxes or equipment; operates aggregate spreader box in asphaltic-concrete paving work.

Engages in a variety of grounds maintenance work such as cultivating, pruning, spraying and trimming; cuts grass and weeds with hand tools and power mowers.

Performs routine maintenance work such as filling equipment with gas, checking oil, sharpening mower blades and other related work.

Assists in the maintenance and repair of buildings and equipment; inspects equipment for safety and makes repairs as needed.

Performs routine maintenance on new and existing traffic control devices such as installing, repairing and replacing traffic signs and sign posts.

Operates hand striping machine to install crosswalks and parking stall lines; uses hand paint guns to paint curbs and lines; sets cones on ground to protect work areas; installs plastic pavement markings.

Performs related work as required.

DESIRABLE KNOWLEDGES, ABILITIES AND SKILLS

Some knowledge of power and hand tools used in the work.

Ability to perform heavy manual work for extended periods of time in all types of weather.

Ability to understand and carry out simple oral and written instructions.

Ability to understand the English language.

Ability to operate light equipment and vehicles in a safe and efficient manner.

Ability to identify work hazards and learn safety rules and precautions involved with all phases of the work.

DESIRABLE TRAINING AND EXPERIENCE

Graduation from a senior high school or equivalent and some experience in general laboring work.

MINIMUM QUALIFICATIONS

Graduation from a junior high school or equivalent and any combination of training and experience which provides the desirable knowledges, abilities and skills.

NECESSARY SPECIAL REQUIREMENT

Possession of a valid State of Nebraska driver's license when operating a vehicle is necessary to the satisfactory performance of assigned duties.

Approved by: _____
Department Head

Personnel Director

8/98

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